

Purchasing Parking Permits for UBC Campus

Before purchasing Parking Permits for UBC Vancouver Campus, you need to create a **Guest Account**; be prepared with your **Driver's Licence** and **Credit Card** and be ready to create a **password**. See below for instructions.

Once you have an account and are logged in, you can start the purchase process.

To purchase permits you need to know:

- **how many days of parking** you require based on **your arrival and departure** days.

3 days for TCW only (Friday 21st through Sunday 23rd)

1 week + 1 day for SS only (Sunday 23rd through Sunday 30th)

1 week + 3 days for TCW+SS (Friday 21st through Sunday 30th)

adjust accordingly if your arrival or departure days differ

NOTE: permits cover calendar days, not 24-hour periods, so an over-night stay requires two 1-day permits

- **your vehicle licence plate number**

If you are picking up a rental car on arrival in Vancouver, create your account in advance and then purchase your permits on arrival.

Creating a Guest Account can be done in several ways.

Go to <https://parking.ubc.ca/community-parking>

then follow the links: Manage/Purchase Permits for Community Members > Get Permits > Guest Login > New customer? register here

That opens the **Guest User Registration page**

Enter the required information and select Create Account.

Note: for Classification, choose Community/Visitor - Vancouver

Or you can go directly to the **Guest User Registration page**

<https://ebus.parking.ubc.ca/ebusiness/cmnnewuser.aspx>

Enter the required information and select Create Account

Note: for Classification, choose Community/Visitor - Vancouver

Purchasing Permits

Once your account is set up, you begin the permit purchase process from the **Parking Portal** page

<https://ebus.parking.ubc.ca/ebusiness/Account/Portal>

Follow the links Get Permits > Guest Login

if required, fill in the Drivers Licence and Password fields to Log In (unless you are still logged in from registering)

Click Next twice to get to the **Permit Selection** screen.

Look for **7 Day** permits under the **Short Term Permit** heading, and **1 Day** permits under the **Day Package** heading.

Select one type of permit and click 'I have read and understood...' then Next

Select the start date for that permit and Next

Click **Add Vehicle** to add your car License plate number and Next

Leave all the Parkades selected, click Next and continue on to complete the Purchase

Then start again at **Get Permits** to add more permits.

You must complete the purchase of each permit separately.

Remember that permits cover calendar days, not 24-hour periods.

7 Day permits including taxes will be **\$44.47**

1 Day permits including taxes will be **\$10.48**

Community parking permits allow use of 6 parkades and several open lots, including:

Health Sciences Parkade (closest to dancing)

Thunderbird Parkade (fairly close to residence)

B4 Open Lot (closest to residence)

If you have trouble with your account and don't see the options mentioned, please contact UBC Parking at [604 822 6786](tel:6048226786) or parking.support@ubc.ca for assistance, or Alison Moen at alimarimo604@gmail.com

Information provided by Alison Moen